

East Tennessee Pediatric Cardiology, P.C.

**Reminder Calls and Test Results**

We may contact you with appointment reminders by telephone, voicemail, text, email or postcard. Is this policy acceptable to you? \_\_\_\_\_ YES \_\_\_\_\_ NO

If not acceptable, how do you wish to be contacted for upcoming appointments?

\_\_\_\_\_

May we leave test results and simple messages: (check all that are "OK" with you)

\_\_\_\_\_ On your home voicemail

\_\_\_\_\_ On your cell phone voicemail

\_\_\_\_\_ Text on your cell phone

\_\_\_\_\_ On your email (if so, what is your email address?) \_\_\_\_\_

\_\_\_\_\_ With a family member (if so, please specify whom & phone number) \_\_\_\_\_

**No Show Policy**

At East Tennessee Pediatric Cardiology, we strive to meet and exceed the expectations of all our patients, and we are dedicated to providing you with the best care and services possible. We also strive to meet your needs by providing appointment times that best fit your schedule.

Time is specifically reserved for you on our schedule when you make your appointment. When sufficient notice is not given to cancel or reschedule your appointment, it does not give us enough time to contact another patient who could come to the office during your assigned time. This results in other patients not getting the care they need, when they need it.

Because of the need for our services and extensive waiting list, we have implemented the following No-Show policy.

**East Tennessee Pediatric Cardiology policy states that two or more no-show visits without sufficient notification may result in the patient no longer being followed by our practice.**

I have read and fully understand the Patient No-Show policy.

\_\_\_\_\_  
Patient Signature / Parent or Guardian for minor

\_\_\_\_\_  
Date